

College Transfer: Students who are in good academic standing at another accredited institution of higher education are eligible for admission. Credit will be awarded for prior course work according to the following conditions:

- a. Transfer applicants are considered for admission to North Central Texas College first on the basis of having received sufficient credit to demonstrate ability to make satisfactory progress.
- b. Official transcript(s) reflecting all work taken from all institutions of higher education, as well as THEA scores or TSI status, MUST be on file in the NCTC Admissions office by the official day of record.
- c. Credit for courses equivalent to those listed in the NCTC catalog will be given for credit earned at a regionally accredited institution of higher education. Students must complete a "Degree Audit/Transcript Evaluation" form in the Admissions Office before transfer coursework will be evaluated.
- d. Credit for equivalent courses will be awarded, according to the previously mentioned procedure, for courses that are specific to the student's degree program. Other courses may be accepted in lieu of elective credit needed on the student's degree program. A minimum of 18 semester hours must be taken in residence before a degree can be awarded by North Central Texas College.
- e. Official course descriptions from all out-of-state colleges previously attended will be required before transfer credit will be awarded.
- f. The Office of Admissions & Registrar determines the total number of semester hours as well as grade points to be transferred. Students will be informed of their transfer credit six to eight weeks after they submit the degree audit form to the Registrar's Office.
- g. Grades of "D" may be accepted from other institutions, depending upon departmental requirements. Grades of "F" and "Incomplete" do not transfer.
- h. PE courses may be waived for military service or for medical reasons. Required documentation include the student's DD214 indicating six months of active duty or a written statement from a physician.
- i. Credit will be evaluated for military courses and/or experiences based upon the evaluation recommendations as outlined in the American Council on Education Guide to the Evaluation of Educational Experiences in the Armed Services manual.